



# Facilities hire

## McDowall State School

1018 Rode Road McDowall

OFFICE 3872 5333  
FAX 3872 5300  
EMAIL [admin@mcdowallss.eq.edu.au](mailto:admin@mcdowallss.eq.edu.au)  
WEB [www.mcdowallss.eq.edu.au](http://www.mcdowallss.eq.edu.au)

## Hire fees

Court hire		Oval hire	
3.15pm - 6pm	\$20 per hour	3.15pm - sunset	1hr: \$20 3hrs: \$50
6pm - 10pm	\$25 per hour	After dark	Not available

Assembly hall			
Casual / one-off hire		Regular / ongoing hire	
Security Bond	Hall: \$500 +	Security Bond	Hall: \$250 +
	Key: \$50		Key: \$50
3.15pm - 6pm	1hr: \$35	3.15pm - 6pm	1hr: \$35
<i>Minimum hire after 6pm is 2 hours</i>			
6pm - 10pm	2hrs \$70	6pm - 10pm	2hrs \$70
	2hrs+ \$140		2hrs+ \$140

## How to hire

### 1. Check availability

By calling 3872 5333 or send an email to [admin@mcdowallss.eq.edu](mailto:admin@mcdowallss.eq.edu).

### 2. Hire agreement

A hire agreement will be prepared and will need to be signed by the hirer.

### 3. Pay the fees

Full payment of the fees and security bond (if applicable) is required before access will be given.

### 4. Access

Once payment has been received, security codes and keys will be issued.

### 5. Bond refunded (hall hire only)

Once keys are returned, your bond will be refunded in full as long as the hall is left clean and tidy and undamaged.

## Additional information

### Public liability insurance

- ▶ If you are a business and/or providing lessons or coaching, you'll need to send us a copy of your Certificate of Currency.
- ▶ Cover must be for \$20M.

### Cancellations

- ▶ All cancellations must be made in writing at least two working days before the booking. You can email us:  
[admin@mcdowallss.eq.edu.au](mailto:admin@mcdowallss.eq.edu.au)
- ▶ Failure to do so will forfeit any refund of hire fees.
- ▶ Where play cannot occur due to wet weather, fees may be credited upon request.

### School holidays

- ▶ The courts and oval can be hired during school holidays, but must be booked and paid for in advance.
- ▶ The assembly hall cannot be booked during school holidays.

### Hall hire restrictions

- ▶ There are no kitchen facilities in the hall.
- ▶ No food or beverages are to be served or consumed in the hall.
- ▶ Ball-based sports such as cricket or basketball are not permitted in the hall.