MEMBERSHIP:

<table>
<thead>
<tr>
<th>Name</th>
<th>Membership</th>
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<tbody>
<tr>
<td>Bruce Fogarty</td>
<td>Official – Principal</td>
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<tr>
<td>Debbi Robertson-Stainsby</td>
<td>Official – P&amp;C President</td>
</tr>
<tr>
<td>Raelee Milne</td>
<td>Elected Staff (2013-15)</td>
</tr>
<tr>
<td>Sandra Davis</td>
<td>Elected Staff (2013-15)</td>
</tr>
<tr>
<td>Ashley Proud</td>
<td>Elected Staff (2014-16)</td>
</tr>
<tr>
<td>Sally-Ann Summers</td>
<td>Elected Staff (2014-16)</td>
</tr>
<tr>
<td>Angela Turner</td>
<td>Elected Parent (2013-15)</td>
</tr>
<tr>
<td>Paul Johnson</td>
<td>Elected Parent (2014-16)</td>
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<tr>
<td>Soraya Bews</td>
<td>Elected Parent (2014-16)</td>
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SCHOOL COUNCIL MEETINGS:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Tuesday 17th February, 2015</td>
<td>7pm – 8pm</td>
<td>School Staffroom.</td>
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<tr>
<td>Tuesday 17th March, 2015</td>
<td>7pm – 8pm</td>
<td>School Staffroom.</td>
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<tr>
<td>Tuesday 12th May, 2015</td>
<td>7pm – 8pm</td>
<td>School Staffroom.</td>
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<tr>
<td>Tuesday 11th August, 2015</td>
<td>7pm – 8pm</td>
<td>School Staffroom.</td>
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<tr>
<td>Tuesday 13th October, 2015</td>
<td>7pm – 8pm</td>
<td>School Staffroom.</td>
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# Please advise both School Council Secretary and Principal by email, if members are unable to attend a meeting.

MEETING MINUTES: TUESDAY 17th February, 2015. SCHOOL STAFFROOM. 7.00PM-8.00PM.

Quorum (Minimum of 7 members) requirement met with 8 members in attendance.

1. Welcome – By School Council Chairperson

2. School Council Membership Apologies

   - Nil

3. Confirmation of Minutes of previous School Council Meeting

   - Moved by Sally-Ann Summers.
   - Seconded by Debbie Robertson-Stainsby.

Decision: Endorsed by all members.
4. Business Arising from Minutes of previous School Council Meeting

- Responsible Behaviour Plan for Students – Focus Questionnaire. Progressively continuing into 2015.

5. Correspondence

- Nil

6. Business Arising from the Correspondence

- Nil

7. Reports

- Nil

8. Motions on Notice

- Nil

9. Published Meeting Agenda

Minutes are recorded as brief, dot point statements and will not be a detailed summary of School Council discussion. Minutes will record each motion placed before the School Council and in preference will record unanimous endorsement. If not, a vote will be recorded. (For and Against and Result.)

- **Parent and Community Engagement Strategy**
  - Soraya Bews spoke briefly to the retabled School Parent and Community Engagement Plan.
  - Some small changes recommended by School Council members.

  **Decision:** Document to be presented to the P&C Association General Meeting in March, 2015.

- **School Annual Implementation Plan 2015**
  - This document is heavily drawn from the School Plan 2014-2017 approved by the School Council. It is a statement of intent (if all goes to plan).
  - The Principal operationally interprets the strategies and records these as actions to be undertaken in 2015.
  - Copy provided for each member. Discussed.
  - Move that the School Annual Implementation Plan 2015 be endorsed.

  **Decision:** Moved by Soraya Bews. Seconded by Angela Turner. Endorsed by all members.

- **School Headline indicators 2014-2015**
  - This school data summary was first tabled in 2014 by the School Improvement Unit. This body now oversees all school audit processes and timing.
  - The green colour states that McDowall SS is performing well above other Queensland and National Schools Scores. The orange colour states that when compared with similar ICSEA rated / Like Schools, McDowall SS performance is similar. Note: This should be seen in context. Eg. If you regularly score 95%-100% it is almost impossible to achieve a range necessary for a green colour.
  - Copy provided for each member. Discussed.

  **Decision:** Tabled, noted by all members.
School Performance Targets 2015 / Principal’s Performance Development Plan 2015

- The Principal lodges a Performance Development Plan annually with his supervisor. He is happy to leave a copy with the School Council Chairperson so that he/she can see the direct link made between Principal focus and both the School Plan and School Annual Implementation Plan.
- The Principal provides aspirational student performance targets which apply to all staff for the school year. These same targets apply to staff performance development plans. E.g. Our collective intent.
- The Principal reports to his supervisor annually on actual school performance and achievement.
- One confidential copy of the McDowall SS Data Profile is tabled for perusal.
- Copy of student performance targets provided for each member. Discussed.

Decision: Tabled, noted by all members.

Great Results Guarantee 2015

- In 2014, the McDowall SS spent $247,000 in delivering early intervention through the Great Results Guarantee Initiative. An experienced Speech Language Pathologist was based at McDowall SS for an additional three days to support P-2. Three x 30hr/wk TAs were employed in support of this language, communication, vocabulary development initiative. Additional admin time was provided in support of the Business Services Manager and to manage the Tartan Times.
- In 2015, this programme will continue with $293,650 enabling the purchase of an additional 30hr/wk TA to support Year 3.
- Due to the low numbers of parents engaging with the “Flying Gang” initiative in 2014, the Principal will redirect funds and savings from other school budget activities to contribute a further $69,206.84 resulting in an additional 30hr/wk TA to support Year 4 and provide up to $27,000 in response to pay rises, back pay and programme resource acquisition.
- Total school investment in 2015 = $362,856.84.

Decision: Moved by Sally-Ann Summers. Seconded by Ashley Proud. Endorsed by all members.

School Workforce Plan 2015

- Based on Day 8 Enrolment, this salaries data was only finally made available to the school on 16.02.15.
- Workforce Plan 2015 was tabled and discussed.
- Copy provided for each member. Discussed.

Decision: Tabled, noted by all members.

School Budget 2015

- Still being finalised.
- Principal anticipates tabling at the next School Council Meeting.

Decision: Information tabled and noted.

10. Meeting Closure

Meeting closed at 8pm.

11. Next Meeting

School Budget 2015

- Tabled and discussed.

Responsible Behaviour Plan for Students 2015-2017

- General presentation and discussion by Principal.
- A Focus Questionnaire.
- School Councillors were asked to reflect on inclusions to the Focus Questionnaire.
Future Agenda Items

- **School Council Meeting Dates and Anticipated Business 2015**
  - 17.03.15  Responsible Behaviour Plan for Students.
  - 12.05.15  Responsible Behaviour Plan for Students.
  - 11.08.15  Elect a School Council Chairperson and Secretary, Confirm understanding of School Councils Information Module and Code of Conduct, Enrolment Management Planning Review.
  - 13.10.15  Student Dress Code, Homework Policy Hours, Workplace Reform Proposals.

**Decision:** Moved by Ashley Proud. Seconded by Angela Turner. Endorsed by all members. 04.11.14

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**MEETING MINUTES PREPARED BY:**

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<thead>
<tr>
<th>SECRETARY SIGNATURE:</th>
<th>Sandra Davies</th>
<th>DATE:</th>
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**MEETING MINUTES CONFIRMED AT NEXT SCHOOL COUNCIL MEETING**

<table>
<thead>
<tr>
<th>CHAIRPERSON SIGNATURE:</th>
<th>Raelee Milne</th>
<th>DATE:</th>
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