

How to book your TAPS and TADPOLES sessions

NOTE: Information entered into this booking system is outside of the school's network and therefore under the privacy information policy of the website sobs.com.au – their policy states that they will not disclose this information to any other party, and nor will the information be used for any other purpose than managing these interviews/sessions.

1. Visit the **school website** and click on the link for '**Online Booking System**'
2. Type in your **email address**

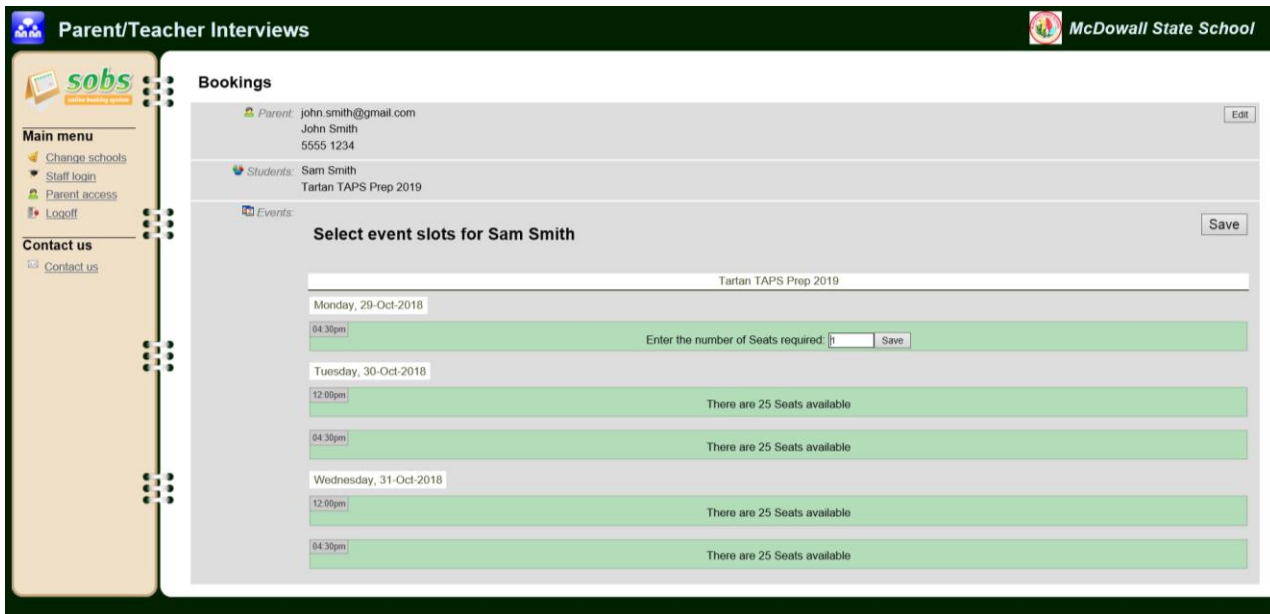
3. Enter your **name and contact details**

4. Enter your **child's full name** and select **Enrolment** as your child's year level from the drop down menu

5. Click on the **Book Seats** button to book or change your booking session

Name	Year level	Dates
Sam Smith	Enrolment	Tartan TAPS Prep 2019 29-10-2018 - 31-10-2018
		Tartan TADPOLES Prep 2019 03-12-2018 - 07-12-2018

7. Select the session you would like to attend and book a seat and **save**

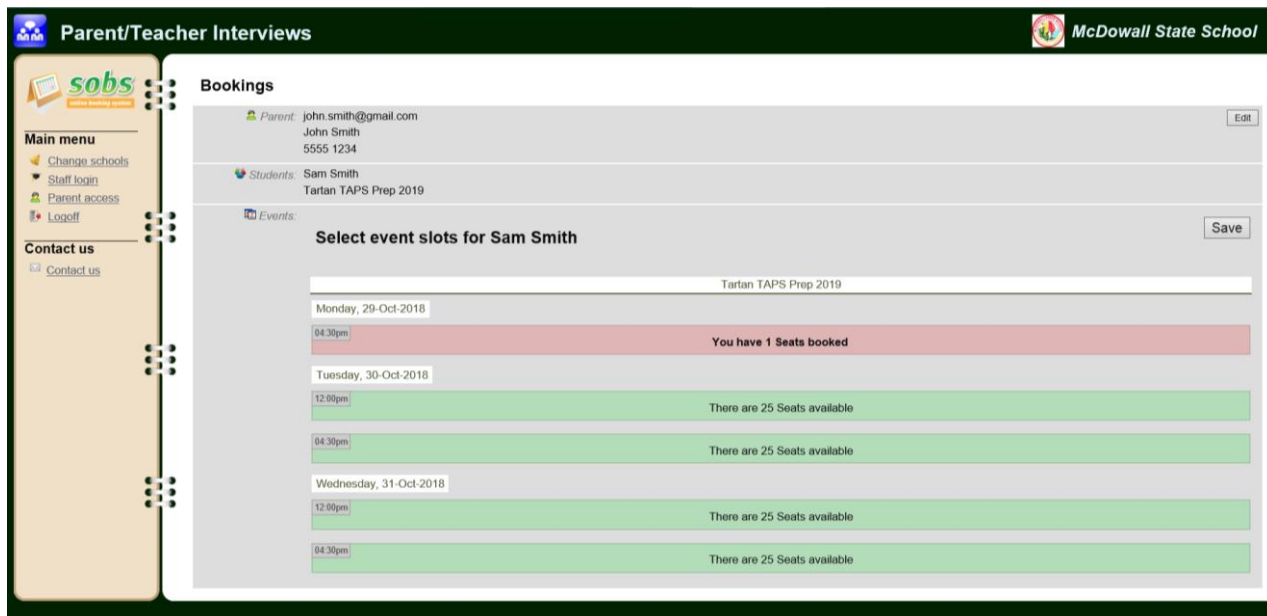


The green slots are available. Gray slots are unavailable. As you **click a green slot** it will turn pink and will confirm you have 1 seat booked. Once you have selected your interview slots click the **'Save'** button

***TADPOLES** – Please select **two play group sessions** for you and your child to attend (Child & Parent)

***TAPS** – Please select **one seminar session** for you to attend (Parents only)

If you **change your mind** click the pink slot and it will revert to green allowing you to choose a different time slot



8. Once **saved** you will have the option of **emailing** or **printing** your schedule. If you select the email option the schedule is sent to the email address you initially entered.