



# McDOWALL STATE SCHOOL COUNCIL

McDowall State School, 1,018 Rode Rd, McDowall. Q. 4053.

**PO Box 493. Everton Park. Q. 4053.**

Tel: 07 3872 5333 Email: [schoolcouncil@mcdownallss.eq.edu.au](mailto:schoolcouncil@mcdownallss.eq.edu.au)

## MEMBERSHIP:

	<b>Name</b>	<b>Membership</b>
	Aminta Miller	Official (Principal)
	John Bradley	Official (P&C President)
	Ashley Proud	Elected Staff (2023-25)
	Megan Walker	Elected Staff (2023-25)
	Kirsten Iszlaub	Elected Staff (2024-26)
	Sally-Anne Summers	Elected Staff (2024-26)
	Clancy Wall – Resigned as of 16/10/2024	Elected Parent (2023-25)
2024 – 2025 Secretary	Emma-Kate Clyburn	Elected Parent (2024-26)
	Geraldine Mein	Elected Parent (2024-26)
2024 – 2025 Chair	Vikram Anenden	Elected Parent (2024-26)

## SCHOOL COUNCIL MEETINGS:

This meeting:	Monday 16 June 2025	6:00pm – 7:00pm	School Staffroom
Next meeting:	Monday 18 August 2025	6:00pm – 7:00pm	School Staffroom

- Please advise both School Council Secretary and Principal by email, if members are unable to attend a meeting.
- **Quorum** (Minimum of 7 members) requirement met with 10 members in attendance.

## AGENDA ITEMS:

### 1. Welcome and Acknowledgement of Country – By School Council Chairperson

#### **Standing Requirement: Disclosure of Interest and Indictable Offences**

This applies to a member of the School Council if:

- The interested member has a direct or indirect financial interest in an issue being considered, or about to be considered by the School Council; and
- The interest could conflict with the proper performance of the interested member's duties when considering the issue.

As soon as practicable after the relevant facts come to the interested member's knowledge, the interested member must disclose the nature of the interest to a meeting of the School Council. Unless the School Council otherwise directs, the interested member must not be present when the School Council considers the issue or take part in a decision of the School Council about the issue. The interested member must not be present when the School Council is considering whether the interested member can be party to considerations.

If a member is not present at a School Council meeting due to their disclosure of interest, the School Council is still considered to have a quorum (as if the member were present) and the remaining members present would consider the issue. A disclosure of interest must be recorded in the School Council's meeting minutes.

If a person is convicted of an indictable offence while a member of a School Council, the person must give written notice to the Principal of the conviction within seven days after the conviction.

### 2. School Council Membership Apologies

✓ N/A

### 3. Confirmation of Minutes of previous School Council Meeting

- ✓ Moved by: Sally-Anne Summers
- ✓ Second: Ashley Proud

### 4. Business Arising from Minutes of previous School Council Meeting

✓ N/A

5.	Correspondence and Business Arising from the Correspondence
✓	N/A
7.	Reports
✓	N/A
8.	Motions on Notice
✓	Nil
9.	General Business / Published Meeting Agenda
✓	<p><b>School Council Proposed Dates for 2025</b> <i>Time Allocated = 10 minutes</i></p> <ul style="list-style-type: none"> <li>○ Proposed Dates to avoid clashes with P&amp;C and to meet the Strategic plan timelines –</li> <li>○ Term 1: 17/2 (Week 4); Term 2: 16/6 (Week 5); Term 3: 18/8 (Week 6); Term 4: 10/11 (Week 6)</li> </ul>
✓	<p><b>McDowall SS Strategic Plan and School Review for 2025</b> <i>Time Allocated = 25 minutes</i></p> <p>2025 Annual Implementation Plan - update Data review</p> <ul style="list-style-type: none"> <li>○ There has been a progressive small drop by 2% across all subject areas over the past 2 years (2023-2024). There has been an indepth look by the leadership team on this issue. Looking into moderation practices, work samples, national curriculum changes etc, as well as a holistic view on inclusion areas across the school. A trend on the data in yr 3 &amp; 4 semester 1 is marked harder then semester 2. NAPLAN results are higher then the results seen A-E at McDowall, which would suggest that we may mark harder then other schools, as other schools have an alignment in these marks. Other areas the school have been looking at is teacher aide support time, to ensure support is allocated for learning. The school are looking at the best use of our teacher aides etc. Re-looking at the lunch time duty roster to ensure the best use of their times. Utilising teacher aide who start early for reading programs. The split timetable is a contributor to teacher aide time being allocated to supervision rather than learning. The split timetable has a perceived impact on staff morale. It seems that the major benefit of split timetable is the traffic management. Discussions around the kiss and ride management was the biggest concern to manage if the timetable was going to change. Aminta is going to look into the process of school time changes (the process and policy has changed recently) and communicate this with the community to see if there is a change to one timetable required.</li> </ul> <p>Capability building opporunities for staff</p> <ul style="list-style-type: none"> <li>○ There has been a broad range of professional opportunities offered to all staff in areas that the staff are wanting to build on. Ashley mentioned that he has been offered more professional development opportunities then ever before. This is a wonderful development Aminta has worked on over the last 6 months with the staff and has been very well received.</li> </ul> <p>Community engagement and feedback – Traffic Management around the school</p> <ul style="list-style-type: none"> <li>○ Feedback was sought at the parent/caregiver-teacher interviews on a broad range of topics. This feedback has been read by the leadership team and will be included in the school review happening next term. This will be repeated at the next round of interviews in July.</li> <li>○ Initial plans of senior playground were shared and these plans were well received by the council and they look forward to seeing the playground built.</li> <li>○ The recent refresh of the school looks great and have been well received by the school community. It was suggested a P&amp;C run working bee in January would be a great way to ensure the school looked its best for the start of the year as the grounds keepers have the same holidays as school staff ans the grounds are very over run at the beginning of the year. Allocation is restricted on grounds maintenance to 1.0FTE and the school has contributed to this up to grounds maintenance to ensure maintenance is maintained.</li> </ul> <p>School Review – Term 3 – 19-21 August</p> <ul style="list-style-type: none"> <li>○ This is an opportunity to use feedback and develop the school plan for the next 4 years of school. This process will be lead by a team of 3-4 independent reviewers, these reviewers have all been, or are, principals and will add great value to developing the next school plan.</li> </ul> <p>Music Excellence Program - Feedback on timetabling/class allocation</p> <ul style="list-style-type: none"> <li>○ Current program 2 band, 2 strings and a small amount in the other 2 classes, then in grade 4 it is 2 band, 2 strings and 2 non music classes. There are small cross overs of non-music students in all classes. The issue raised is there needs to be more mixing of students, so the same group of kids don't stay together for 4 yrs. This isn't the best environment for the students in terms of setting them up for success for high school. It was discussed to maybe look into the way high school runs their timetable and make the program work for the school and not vice versa.</li> </ul> <p>Enrolment update</p> <ul style="list-style-type: none"> <li>○ 1000 students are current enrolment numbers, this is up from day 8 numbers.</li> </ul>
✓	<p><b>P&amp;C update</b> <i>Time Allocated = 10 minutes</i></p> <ul style="list-style-type: none"> <li>● This timeslot is used for John to bring anything to the school council or pass on any information he feels</li> </ul>

needs to be passed on. Nothing to report on for this meeting.

✓ **Review and Feedback from School Council members** *Time Allocated = 15 minutes*

- Opportunity for representatives to share strategic feedback and ideas on innovations for the school
- There was a discussion around the recent sensitive matter that had happened at the school and the communication of the matter. The school has done a great job a communicating around this matter and managing the scenario with the information they were allowed to share at the time.

10. **Next Meeting**

Monday 18 August 2025

**Future Agenda Items**

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School Council Meeting Closure = 7:30pm